

EMERGENCY TELEPHONE SYSTEM BOARD MEETING JANUARY 16, 2003

Chief Steve Kite, Chairman, called the McHenry County Emergency Telephone System Board to order on January 16, 2003, at McHenry City Police Department, McHenry at 9:06 A.M., for a regular meeting.

MEMBERS IN ATTENDANCE: Chief Kite, Chairman, Director Barry Valentine, Vice-Chairman, D.C. Art Weber, Chief Ken Rydberg, Sgt. Dick Johns, Officer Bob Harper, Officer Jim Molnar, and Claire Kinter.

MEMBERS ABSENT: Captain Glenn Olson, Chief Ken Mrozek, Commander Phil Dammeir, D.C. Joe Hallman, and John Shay.

STAFF IN ATTENDANCE: Wileen Peterson, Admin Specialist

VISITORS: Mary Christiansen, Keith Svendsen, ALG-LITH FPD; Chief Walters, Huntley PD; Sgt. Sanders, MCSO; Gary Fanson, David Gelyana, RCC; Eric Stuliff, 21st Century Communications.

ADDITIONS OR CORRECTIONS TO THE MINUTES: NONE

MOTION: by Director Barry Valentine, second by Chief Ken Rydberg, to accept the minutes from the December 19, 2002, meeting. All members present voted AYE. Motion passed.

CORRESPONDENCE: NONE

TREASURER REPORT: The Treasurer's report was submitted. Balance as of December 31, 2002, was \$1,942,227.26 in the General Account.

MOTION: by Barry Valentine, second by D.C. Art Weber, to accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by Barry Valentine, second by Claire Kinter, to pay the 290001 bills for the month of December in the amount of \$39,626.62. A roll call vote was taken. All members present voted AYE. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: NONE

TECHNICAL: The committee is looking at a center line mapping program and will have additional facts and figures at the next meeting.

PERSONNEL: NONE

TRAINING: There will be a committee meeting on January 28, 2003, 9:00 A.M. at the Woodstock PD. There will be a demonstration of the 911 trainer system immediately following the meeting at McHenry County College.

PSAP: Chief Walters, Huntley PD addressed the Board inquiring into the possibility of creating a new PSAP. Discussion followed. Chief Walters was asked to submit in writing for information regarding this issue and the members would then discuss the matter. Officer Bob Harper stated that Lake in the Hills PD was looking to do a little remodeling in the dispatch area, but it should not affect any of the equipment or locations.

MAPPING: See Coordinator's Report

DISCUSSION: Phase 2 wireless was discussed. There is some confusion over the notification process for new telephone technology. We will be checking with SBC to see if they are to be notified when companies are using the new technology.

Chief Steve Kite asked if any other towns currently have or considering an ordinance that would require large buildings to install an internal antenna system for radio communications within buildings. This would improve radio communications for emergency purposes. Algonquin is looking at the possibility.

INFORMATION ITEMS: John Shay hopes to be back soon to future meetings.

RCC representatives stated that they understand that the initial proposal to the board was rather broad based. The expressed an interest in attending a Technical meeting to help narrow the parameters for consultation. This would reduce the time element in their proposal, also cutting the cost.

Eric Sutliff from 21st Century Communications, provided a demonstration of their Reverse Call Notification System.

EXECUTIVE SESSION: NONE

Adjournment was at 11:20 AM

**The next meeting is Thursday February 20, 2003
9:00 AM at McHenry County Government Center**

Coordinator's Report for January 16, 2003

CAD-

- ❖ Lake in the Hills had a hard drive failure. Thanks to Keith we were able to get another system set up. Thanks to all your patience while we were trying to get things back up and running.
- ❖ Crystal Lake gateway and MCSO gateway both had error problems during Christmas week. A log was opened with HTE to check into the problems. HTE noticed a problem with state formats that caused Crystal Lake to go down. Fix has been loaded onto the system. Anyone experiencing problems running leads through CAD, please contact me. MCSO had a second problem on 01/15/03, another log was opened with HTE to try and find and fix the problem.
- ❖ Mapping training is scheduled for the week of February 3rd. Just a reminder that we will need 1 or 2 people from each PSAP to be trained. They will be responsible for training all other TC's at their facility on the use of the mapping program. I do not know the exact dates. Please make sure that the people you plan on sending will be available during that week. I will send out a fax as soon as I have definitive dates.

PSAP/911-

None

WIRELESS-

- ❖ A tower has been located that was not updated to Phase 1 wireless. The record not found cell calls should be fixed soon if not already. Any additional calls from cell phones coming in with record not found, the TC's should attempt to "Retry ALI". If record still displays record not found, we will need location of caller and cell company name.

CORRESPONDENCE-

None

MISCELLANEOUS INFORMATION

- ❖ The seminar on open meetings was on Tuesday. I found the meeting very informative and have information on it in the office. I have requested several books on the Open Meeting Act that were available at no cost.
- ❖ Lorie Mai, Executive Assistant, from Fox Waterway Agency, approached me at the seminar to inform us that their agency has an ordinance asking for addresses to be placed on the piers along the waterways. She has asked that if anyone is interested in helping to get the word out to the public to contact their agency. She also stated that they would be willing to set up training sessions for dispatchers on different landmarks and waterway tours the familiarize dispatchers with the water. Lorie felt this would help them in locating people who called for help. Lorie Mai can be contacted at 847-587-8540 #106 or by fax at 847-587-9742.

UPCOMING MEETINGS

- **Training Committee Tuesday January 28th Woodstock PD 9:00 a.m.**